

Minutes

<p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 6:30 p.m. in room #93 at the MS/HS.</p> <p>Davis, Downey, Johnson, Nordberg, O’Hara, and Salisbury answered roll call.</p> <p>Member Clapper was absent.</p> <p>Administrative members present: Supt. Dr. David S. Richards.</p> <p>Motion by O’Hara, seconded by Johnson, to go into Exempt Session to discuss CSE recommendations at 6:31 p.m. Yes-6 No-0. Carried.</p> <p>CSE Chairperson Rhonda Burnside entered exempt session at 6:32 p.m.</p> <p>CSE Chairperson presented information and answered questions.</p> <p>Discussion ensued; no action taken.</p> <p>CSE Chairperson Rhonda Burnside left at 6:45 p.m.</p> <p>Motion by O’Hara, seconded by Davis, to leave Exempt Session at 6:56 p.m. Yes-6 No-0. Carried.</p> <p>Recess: 6:56 p.m. – 7:00 p.m.</p>	<p>Call to Order</p> <p>Roll Call</p>
<p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 7:00 p.m. in room #93 at the MS/HS.</p> <p>Clapper, Downey, Johnson, McMichael, Nordberg, O’Hara, and Salisbury answered roll call.</p> <p>Member Clapper was absent.</p> <p>Administrative members present: Supt. Dr. David S. Richards, Business Manager Patti Loker, and Clerk Sheila Nolan</p> <p>Visitors/Staff: 5</p> <p>Board President Salisbury led the Flag Salute.</p> <p>Motion by Johnson, seconded by Davis, to approve the Special Board Meeting Minutes of October 16, 2023, as presented. Yes-6 No-0. Carried.</p> <p>Motion by Downey, seconded by O’Hara, to adopt the Agenda and Addendum as presented. Yes-6 No-0. Carried.</p>	<p>Call to Order</p> <p>Roll Call</p> <p>Flag Salute</p> <p>10-16-23 Special Brd Mtg Min</p> <p>Adopt Agenda & Addendum</p>

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<p><u>Public Comment</u>-None</p> <p><u>Presentations</u></p> <p>Therapy Dog Presentation-Kathleen Bacon & Cadbury</p> <ul style="list-style-type: none"> • Explained the benefits of a therapy dog for staff and students in a classroom. • Demonstrated some activities that Cadbury could do with the students. • If allowed would like to have Cadbury start coming into the classroom half a day a week. <p>-Supt. Richards explained that the District would need a board policy for therapy dogs and Ms. Bacon would need liability insurance if this were something that the board decides to allow.</p> <p>Administrators’ Reports – Elementary Principal Mike Snider:</p> <ul style="list-style-type: none"> • November 7 - 1st grade luncheon. • November 14 - 4th grade luncheon. • November 9 - Veterans’ Day Assembly. • November 9 – End of Quarter 1. This is always the hardest quarter. • October 31 – Halloween and Mad Scientist Day. • Still have a couple of lockdown drills and an evacuation drill that need to be completed. <p>-Supt. Richards commented that Mr. Snider completed the Superintendents Development Program (SDP) all on his own time. Congratulations!</p> <p>High School Principal Julie Lambiaso:</p> <ul style="list-style-type: none"> • November 9 – End of the 1st Quarter. • Senior Trip is on the agenda to be approved. Students expressed the desire to have 2 to a room instead of 4. There is an extra fee for students to have this option. • November 3, 4, & 5 – Cue & Curtain Fall Musical presented “Willy Wonka and the Chocolate Factory” Musical. Due to ongoing construction the musical was held at Sidney CSD. This production was AMAZING! Great job to Ms. Bonczkowski and students. • November 16 & 17 – Parent/Teacher Conferences. • December 1 – Hall of Distinction Induction Ceremony • District is participating in the Youth Risk Behavior Survey this year. • November 20 - Seven schools were invited to participate in the Community Foundation of Otsego County’s Student Voices, Student Choices held at 	<p>K. Bacon</p> <p>M. Snider</p> <p>J. Lambiaso</p>
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<p>Hartwick College, Unatego is one of the seven schools to participate. The students involved chose to report n Epi Pens, due to an incident that occurred earlier this year when one of our bus drivers was stung by a bee and the epi pen saved his life.</p> <p>-Board Member J. Nordberg asked Ms. Lambiaso if students had to pay the full amount for the senior trip? –Ms. Lambiaso responded that yes, they do. There are a couple of fundraising opportunities for students to take advantage of to help with the cost.</p> <p>Director of Special Programs – Rhonda Burnside:</p> <ul style="list-style-type: none"> • The Special Programs department is participating in a Transition targeted skill group and working with a transition specialist from BOCES. • Three staff members will be participating in a professional development training. • The department is also participating in the Least Restrictive Environment targeted skill group training. • Working on collaborating more closely with Otsego Christian Academy. <p>Business Manager’s Report – Patti Loker:</p> <ul style="list-style-type: none"> • Starting to work on the budget for the 24-25 budget season. • The budget calendar is on the agenda for information only. We will need to decide on the date for the second budget workshop as it gets closer to March. • Stimulus funds will be coming to an end in September 2024. We will need to make some decisions regarding staffing over the next few months. • Tax collection has ended. We did collect a little more than we did last year at the end of the season. • The Desk Review of the stimulus funds is wrapping up and will be submitted to SED next week. The business office page on the website has been updated to include stimulus fund grant applications, budgets, and budget amendments. If anyone is not able to access the website information, they can contact the District Office for a paper copy of these applications. <p>-Supt. Richards explained to the board the amount of time that has gone into this Desk Review. Thank you to all that helped supply the needed information.</p> <p>Superintendent’s Report - Dr. David S. Richards:</p> <ul style="list-style-type: none"> • SED requires all NYS public schools to report if any private schools in their district have a substantial equivalency education. Otsego Christian Academy is registered as a high school, so they are exempt from this. 	<p>R. Burnside</p> <p>P. Loker</p> <p>Supt. Richards</p>
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<ul style="list-style-type: none"> • November 10 – Veterans’ Day/no school for staff or students. • There is a severe nationwide cardboard shortage, so we will not be able to get the small cardboard milk containers in the cafeteria. We will be getting gallon jugs of milk to dispense into cups. • Capital Project Update: The corrective gym will be completed and able to be used by next week when wrestling season starts. • Delta has started the Building Condition Survey. • Middle School gym roof is complete. • December 18 – bus lift will be delivered. • December 4 – Bus Vote from 12-8pm. • At the last board meeting there was discussion about having student clubs attend board meetings to report on the clubs. –The board would like to have 1-2 clubs present at each meeting. <p><u>Administrative Action</u></p> <p>Motion by Johnson, seconded by Downey, to approve the following resolutions 4.1-4.27 and Addendum 4.28-4.29 as presented. Yes-6 No-0. Carried.</p> <p>Warrants and Budget Status Reports were given to the Board for information only.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer’s Report as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE Recommendations as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Corrective Action Plan as presented (Audited Financial Statements and Audited Extra Classroom Financial Statements).</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following resolution as presented.</p> <p>RESOLUTION DECLARING AND APPROPRIATION AN EMERGENCY REPAIR PROJECT:</p> <p>WHEREAS, the Boiler at the District Bus Garage has become inoperable due to unexpected and significant leaks and</p> <p>WHEREAS, the Boiler is the only source of heat for that building, and in October and November in upstate NY there is a need for a heat source and</p>	<p>Monthly Reports</p> <p>Treasurer’s Report</p> <p>CSE Recommendations</p> <p>Corrective Action Plan</p> <p>Emergency Repair Project</p>
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WHEREAS, District employees need to use the Bus Garage to do necessary preventative maintenance and repairs to District vehicles and to keep the fleet in good repair, and

WHEREAS, Significant damage to the building including but not limited to its water and sewer pipes, may occur without a heat source during winter and

WHEREAS, the District's Contracted Service Provider has opined that the boiler cannot be operated without replacement to remove 44 leaking tubes from the boiler and replace the 44 tubes with a total cost for boiler repair of \$38,650.00 and

WHEREAS, The District's Service Provider Michael Fitzpatrick of TCR Specialty Contracting Services has determined that the parts are not readily available to repair the boiler in a timely manner, and has recommended that the boiler be replaced with three overhead 125k btu propane hanging heaters as the main heating source in the garage at a total cost of \$34,800.00, which is less than the initial estimate to repair the boiler with replacement parts and

WHEREAS, the emergency project is essential for the protection of the health and safety of the students and staff and for the protection of the District's property;

NOW THEREFORE BE IT RESOLVED as follows:

1. The District hereby finds that the boiler has unexpectedly developed significant leaks that prevent the boiler from working, and that the availability of a reliable heat source at the Bus Garage is essential for the protection of the health and safety of the students and staff and for protection of the District's property, and that the quickest and most cost-effective way to provide such heat is to purchase and have installed three overhead propane heating units, and that such requires immediate action which cannot await competitive bidding and therefore hereby declares the project to qualify as an emergency within the meaning of General Municipal Law 103(4) (hereinafter "Project") and authorizes an Emergency expenditure of an amount not to exceed \$34,800, as an ordinary contingent expense, to remedy the existing condition and to provide heat to the Bus Garage.
2. The Superintendent and all officers and employees of the District are hereby authorized and directed to take all steps reasonably necessary or appropriate to complete the Project and to carry out the intent of this Resolution and to apply for any eligible state building aid or any fiscal relief of any kind from the State.
3. This Resolution shall take effect immediately.

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<p>4. The District further finds that the Project is Type II project under the State Environmental Quality Review Act (SEQRA), 6 NYCRR 617.5(c)(1) maintenance or repair involving no substantial changes to existing structure or facility, (10) routine activities of educational institutions, not involving an expansion of 10,000 or more square feet. And that no further environmental review is therefore necessary.</p> <p>The vote on this Resolution was as follows: <u>Yes-6 No-0 Absent -1. Carried.</u></p> <p>Dated: <u>November 7, 2023,</u> <u>Sheila Nolan</u> Board Clerk Unatego Central School District</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Senior Class trip to Philadelphia, May 3-5, 2024, as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve surplus of unused/damaged equipment as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Franklin CSD for JV and Varsity Boys' Basketball for the 2023-2024 school year as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Elizabeth Goodrich and Sharon Harris election inspectors for the Bus Vote on December 4, 2023, at \$150.00 each, and Sheila Nolan as an alternate as needed as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby amend Jade Seroka-Moore's original probationary appointment as an aide, from October 3, 2023, to October 19, 2023, and ending October 18, 2024, year.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby amend Megan Brownell's hourly rate from \$14.20 pr/hr. to \$14.60 pr/hr. as a part-time food service helper.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Lorraine Clark's unpaid leave of absence, effective on or about December 15, 2023, due to knee surgery, until around January 31, 2024, as presented.</p>	<p>Senior Class Trip</p> <p>Surplus Equipment</p> <p>Sports Merger w/ Franklin CSD-JV & V Boys' Basketball</p> <p>Election Inspectors Bus Vote, Dec. 4</p> <p>Amend Aide Prob. Appt – J. Seroka- Moore</p> <p>Amend Hourly Rate -M. Brownell</p> <p>Unpaid Leave of Absence-L. Clark</p>
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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept David Nichols resignation as a full-time bus driver, effective October 23, 2023, as presented.</p>	<p>Resignation Bus Driver-D. Nichols</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint David Nichols as a returning substitute bus driver, effective October 23, 2023, as presented.</p>	<p>Sub Bus Driver-D. Nichols</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Allison Worman to a 52-week probationary appointment as a bus driver, effective October 30, 2023, to October 29, 2023, as presented. (Replaces Cheyanne Mullineaux)</p>	<p>Prob. Appt. Bus Driver-A. Worman</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Mallorie Bomba as a substitute bus aide effective October 19, 2023, as presented.</p>	<p>Sub Bus Aide-M. Bomba</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Robert Palmer as a substitute bus aide effective October 30, 2023, as presented.</p>	<p>Sub Bus Aide-R. Palmer</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Gavin Bonczkowski as the boys' modified basketball coach 2023-2024 winter sports season as presented. (Step 1)</p>	<p>Boys' Modified Basketball Coach-G. Bonczkowski</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve event workers for the 2023-2024 winter sports season as presented.</p>	<p>Event Workers 23-24</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Michael Davenport to a 52-week probationary appointment as a Bus Driver-Mechanic, salary \$50,000, effective November 27, 2023, to November 26, 2024, as presented.</p>	<p>Prob. Appt. Bus Driver-Mechanic-M. Davenport</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Zachary Nages to an 8-week probationary appointment as a Building Maintenance Mechanic, effective October 17, 2023, to December 13, 2023.</p>	<p>Prob. Appt. Building Maintenance Mechanic-Z. Nages</p>
<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve extra-curricular appointments for the 2023-2024 winter sports season as presented.</p>	<p>Extra-Curricular Appts. 23-24</p>

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<p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following resolution as presented</p> <p style="text-align: center;">RESOLUTION</p> <p>BE IT RESOLVED, that the Board of Education of the Unatego Central School District, upon the recommendation of the Superintendent of Schools, hereby appoints Gordon Daniels as Interim Middle School Principal, commencing October 30, 2023 and continuing on a per-diem basis to no later than June 30, 2024, approves the Agreement dated November 6, 2023, and approves the payment of moneys therein.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kim Trask as a substitute CSE/CPSE Chairperson for the 2023-2024 school year as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Michelle Burke, Donielle Jordan, and Jennifer Mileski as after-school home tutors for two students who are unable to attend school until the end of January 2024 as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve sports merger between Unatego CSD and Sidney CSD for Varsity Bowling for the 2023-2024 school year as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Joe Halbert as an event worker for the 2023-2024 winter sports season as presented.</p> <p><u>Public Comment-</u> J. Collins – Asked Supt. Richards if the milk cups in the cafeteria would be cardboard or plastic? –At this time, we are unsure.</p> <p><u>Round Table Discussion-</u> M. Downey – The musical was great.</p> <p>J. Nordberg – Always surprised to see the amount of community support there are for students.</p> <p>J. Lambiaso – The turnout at the musical at Sidney CSD was almost the same as when the musicals take place at Unatego CSD.</p> <p>J. Salisbury – Attended the Workers’ Compensation meeting on November 3 with Patti Loker.</p>	<p>Interim MS Principal-G. Daniels</p> <p>Sub CSE/CPSE Chairperson-K. Trask</p> <p>After-School Tutors-M. Burke, D. Jordan, J. Mileski</p> <p>Sports Merger w/ Sidney CSD-V Bowling</p> <p>Event Worker 23-24-J. Halbert</p>
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<p><u>Executive Session:</u> Motion by O’Hara, seconded by Johnson, to go into Executive Session at 7:55 p.m. to discuss a personnel matter. Yes-6 No-0. Carried.</p> <p>Discussion ensued; no action taken.</p> <p>Motion by Downey, seconded by Johnson to leave Executive Session at 8:05 p.m. Yes-6 No-0. Carried.</p>	Executive Session
<p><u>Adjourn:</u> Motion by O’Hara, seconded by Downey, to adjourn the meeting at 8:05 p.m. Yes-6 No-0. Carried.</p> <hr/> <p>David S. Richards Superintendent of Schools</p>	Adjournment